

Inpatient Guide

Kindai University Hospital

Advanced Treatment Hospital

Designated Regional Core Hospital for Cancer Treatment (Advanced Medical Treatment)

Designated Cooperation Core Hospital for the Treatment of Liver Diseases

Kindai University Hospital

377-2 Onohigashi, Osakasayama-shi, Osaka

TEL. 072-366-0221

<https://www.med.kindai.ac.jp>

Inpatient Guide

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Hospitalization Procedures

Before Hospitalization

- Regarding the hospitalization period, each doctor and department manager will decide the start date of hospitalization while checking the availability of beds.
If a patient is under 15 years old, the patient will be hospitalized at the pediatric department (Building No. 57). However, if there isn't any available bed in the department, the patient will use a bed in a general hospitalization room.
- In general, you will be contacted by phone 1–3 days before your hospitalization.
However, depending on the department, the hospitalization date may be decided at the time of outpatient consultation.
If you have any questions, please inquire at the **hospitalization center on the 1F (ext. 2100)**.
- If you would like to change or cancel your planned hospitalization due to unexpected circumstances, please inform the Hospitalization Center on 1F as soon as possible.
(Or please call the Hospital main phone number at 072-366-0221 and ask operator to connect extension number 2100).

If you have been having common cold symptoms such as fever, diarrhea, vomiting, or cough for over a week before hospitalization, please contact the department related to your hospitalization.

On The Day of Hospitalization

For those who are being hospitalized in the morning between 9:30–10:30

For those who are being hospitalized in the afternoon Between 13:00 - 14:00.

For those who are being hospitalized in the afternoon Please visit the Disaster Prevention Center located on the 1F.

Please come to the 1F hospitalization information counter. (See Map p.20)

Hospitalization time may change at the hospital's discretion.
Please make sure that you are informed of your hospitalization time and date by the department.
On the day of hospitalization, please visit the hospitalization counter on the 1F.

Things to submit to the hospitalization reception desk

- | | |
|--|--|
| ① Patient Registration Card | ⑥ Patient questionnaire (only if you have) |
| ② Health Insurance Card | ⑦ Booking guide (only if you have) |
| ③ Public Funding Medical Certificate, Medical Card, or Self-payment Upper Limit Medical Charge Management Sheet (only if you have) | ⑧ Proof of confirmation of hospital stay or a certificate of discharge not older than 3 months |
| ④ Eligibility Certificate for Ceiling-Amount (only if you have) | ⑨ Agreement document (only if you have) |
| ⑤ Hospitalization Agreement | ⑩ Your name stamp (A ready-made self-inking stamp isn't acceptable) |



Regarding any additional payment for pre-operative examination

Additional tests may be required depending on the result of the pre-operative examination.
In such cases, please note that an additional examination fee shall be charged on a later date.

❁ Preparation for Hospitalization

What to Prepare

<ul style="list-style-type: none"> <input type="checkbox"/> A cup or a mug with a handle preferably with a lid and made of plastic or stainless. <input type="checkbox"/> Water bottle <input type="checkbox"/> Chopsticks / Spoon <input type="checkbox"/> Tissue paper <input type="checkbox"/> Toiletries basin, toothpaste set, shampoo, soap, etc <input type="checkbox"/> Shaving <input type="checkbox"/> Towel <input type="checkbox"/> Bath towel <input type="checkbox"/> Underwear 	<ul style="list-style-type: none"> <input type="checkbox"/> Inpatient Guide <input type="checkbox"/> The medicine you are currently taking <input type="checkbox"/> Denture storage case if you use dentures. <input type="checkbox"/> Prescription record <input type="checkbox"/> Comfortable exercise shoes <input type="checkbox"/> Earphones You also can purchase them in the hospital. <input type="checkbox"/> Accessory case Please bring one as there are no pockets on the hospital gowns for safety reasons. <input type="checkbox"/> Other ()
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* There are no hangers in the locker.

★ **For children**

<ul style="list-style-type: none"> <input type="checkbox"/> Cup <input type="checkbox"/> Fork 	<ul style="list-style-type: none"> <input type="checkbox"/> Disposable diapers (if needed)
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* In principle, please watch over your personal belongings by yourself.

* Bring shoes with rubber soles and heels that you are used to wearing. Backless slippers or sandals are not recommended.

* Write your name on all your belongings before bringing them to the hospital.

* Please bring only necessary things to the hospital.

* To prevent infection and for hygiene, we ask for your cooperation to wear the hospital gown.

Note: To prevent losing personal items, the hospital gown does not have any pockets.

(The gown costs ¥110 a day, including laundry fee and consumption tax)

* To avoid losses and accidents, please refrain from bringing much cash, valuables, scissors, knives, etc.

* Please remove any nail polish, nail art or nail extensions before your arrival at the hospital.

❁ Hospital Stay

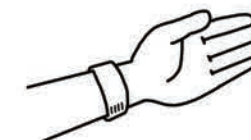
Medical Services

Depending on which department you consult, you may see multiple attending doctors. Attending doctors for outpatients and inpatients may be different even in the same department. Thank you for your understanding. If you have questions about the test, treatment or medication, consult your doctor.



Efforts on Medical Safety

Please wear a wristband during your hospitalization. As you arrive at the hospital, a doctor or nurse will confirm your agreement form about wearing the wristband, and then put it on. To verify your identity, please show your wristband at the time of blood sampling, taking medication, intravenous or a test.



Nursing

We strive for gentle and kind nursing according to the hospital policy. Nurses work in shifts, providing care as a team. Don't hesitate to ask us if you have any concerns about your hospital stay or inconveniences during your stay here.

Nurse Call

If you need assistance, push the Nurse Call button by the bed. The bathroom and restroom also have Nurse Call. When you feel ill, etc., push it and let us know. Upon a nurse call after the lights-out, a nurse will directly come to your room. Please wait there.

Room Change

We cannot change rooms or transfer the bed to a different room on your request. Thank you for your understanding.

Also, we may ask you to move to another bed for treatment or care.

❁ Discount on Parking

On the day of admission and discharge, a parking fee discount is provided for patients. The one-time parking discount is given to a patient and the patient's family for two cars in total at the same rate.

Ask at the information window in the hospital building.

*** Please refrain from parking during your entire hospitalization period.**

Routine in the hospital

Wake up 6:00



- If you wake up before 6:00 am, please be quiet so as not to disturb the other patients.
- Please use the bathroom after 6:00 am.

Morning check-up

- Blood and urine tests are conducted in the morning on the patients who are informed beforehand. In some cases, you may be visited by a nurse before wake-up time. Please ask your nurse for more details.

Weight measurement



- You may be asked to check your weight regularly.

Using hot water and tea machines



- They are installed in each ward. Available from 6:00 to 21:30.
- The machine is for hot water and green tea. Please do not use pet bottles as it may melt and cause scalding.

Meal

Breakfast Around 7:30 **Lunch** Around 12:00 **Dinner** Around 18:00



*The time may slightly differ depending on the serving situation

- For the patients with a therapeutic diet, do not eat any food except those approved by your doctor.
- Depending on the examination, you may not be able to eat late or eat at all. In such a case, we will inform you in advance.
- Please make sure that there are no spoons, chopsticks, paper waste or dentures on the tray when returning it.
- Microwave ovens are available at each ward. Please inform a nurse if you wish to use it.
- Please contact us if you have any problems with meals.

Medicine

- During hospitalization, please take the medicine prescribed by your doctor.
- If you need other medications, please consult your doctor.
- Accidental ingestion of packaging sheets are increasing. Take out the tablets from the packaging sheet and swallow them. Please don't cut the sheet to separate individual tablets.



Sharp DANGER



Temperature check



- We will measure your body temperature, pulse, etc. once or several times a day. Please wait quietly on your bed. We will also ask you about your symptoms and excretion situation.
- A thermometer will be lent to you during your hospitalization. Please return it when you leave the hospital.
***In the event of damage or loss, the patient will be charged around 2,000 yen. Please use the facilities provided by the hospital with good care.**

Bath

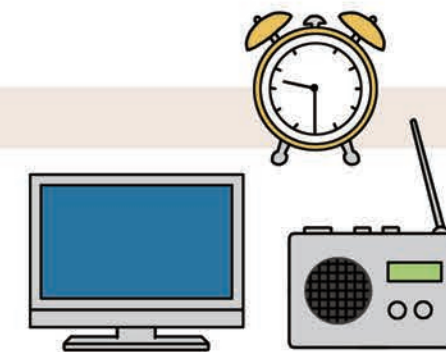
- If you have permission from your physician, please take a bath according to the rules and usage time of each ward.
- Please cooperate so that bathing time does not become too long.
- You may take a bath before surgery or treatment regardless of the time and day of the week.
- Bath mats cannot be used to prevent infection.

Bedding

- We provide bedding specified by the hospital. We will change them regularly.
- Please do not use personal items such as blankets, towel blankets, comforters or cushions.
- If you bring your own nightclothes, consult your doctor or nurse. Please wash the clothes by yourself.

Lights out at 21:30

- **After 21:30, please refrain from using TV, radio, mobile phone, smartphone, tablet PC, etc.**
- **After lights out, the rooms are regularly inspected, and curtains in the room may be opened during inspection.**



Other

- Make sure that you use earphones when watching TV or listening to the radio.
- We might notify you if you are snoring.
- Please refrain from entering other rooms or talking in the day-room after lights out as this may disturb other patients.
- Permission is required for you to use the cafe or cafeteria. Please contact the nurse station.
- Please refrain from exchanging food, as it may interfere with your medical treatment.
- **When leaving the room, inform the nurse station.**
- Gifts to hospital staff are strictly prohibited.

✿ Visits

Visiting hours	Weekdays and Saturdays	14:00-19:00
	Sunday and Public Holidays	13:00-19:00
	Ward 57 (Pediatric ward)	14:00-19:00 (Including Sundays and holidays)
	ICU	14:00-19:00 (Including Sundays and holidays)
	Critical Care Center	7:00-8:00, 14:00-16:00 20:00-21:00 (Including Sundays and holidays)
	NICU	At any time



- Please adhere to the visiting hours so the patients can rest.
- Fill out the visitor form at the nurse station before visiting a patient.
- If you have infectious symptoms such as a fever or diarrhea, please don't visit patients. We may ask you to wear a mask.
- We may ask you to wear a mask depending on the circumstance
- As requested, we may give visitors personal data, such as a patient's name, ward name or room number. If you have any problem, please let us know beforehand.
- During the hospitalization, if you would like to limit visitors, let the nurse station know. Depending on the patient's illness, we may restrict visitors or limit visiting hours.
- Too many visitors or visiting with children may cause stress to the patient or other patients. Also, bringing children may expose them to infection, so please refrain from doing so if possible.
- Keep your visits short for a quiet and restful environment for all patients in the room.
- If you would like to visit a patient for surgery or tests during after-hours, ask at the nurse station.
- Eating and drinking in the patient's room is prohibited.
- If a family member desires to talk to the attending doctor, please make an appointment with the doctor beforehand.
- Please refrain from bringing fresh flowers as they may cause an infection.
- Please wait to see the patient till medical checks for the patient are complete. Ask at the nurse station for details.

✿ Person accompanying a patient

Typically, you don't need to stay and care for the patient. However, depending on the patient's condition, a family member may accompany them. In such a case, an "Accompany Permission Form" needs to be filled out and we ask the accompanying person to wear a pin.

✿ Medical Diagnosis and Certificate



If you need a diagnosis or certificate, ask at the nurse station during hospitalization. After a discharge date is determined, ask at the office. please understand it may take days depending on the content.

A paperwork fee will be separately charged.

If you need a statement that requires assessment, such as a disability diagnosis, doctor's note or statement for disability pension, consult with the doctor.

The Documentation Reception is next to the Payment Counter on the 2nd floor

Weekdays 9:00-17:00

Saturdays 9:00-15:00

✿ Transfer to Another Hospital

We are a specialized hospital that offers highly-advanced healthcare.

We mainly treat acute cases. If you need long-term treatment, **we may ask you to transfer to another hospital.** Thank you for your understanding.

✿ For Your Safe Hospital Stay

About going out and sleeping out

- Going out and sleeping out is permitted only on special occasions. Consult with your doctor or a nurse the day before your outing.
- Before you leave, a nurse will hand you an Outing/Sleep-out Permission slip.
- Follow your doctor's advice while staying out.
- Upon your return, hand the Outing/Sleep-out Permission slip back to a nurse at the nurse station.
- If you find that your return will be delayed, please inform the relevant department of your delay.

* Please note that hospitalization fees are still charged during your stay out.

Locking Times of Doors

The doorway located next to the Hospitalization Center on the 1F

Monday - Saturday 19:30-7:30

Sundays and Public Holidays Permanently locked

Main Entrance on the 2F

Monday - Saturday 18:00-7:30

Sundays and Public Holidays Permanently locked

The doorway located in front of the Disaster Prevention Center on the 1F

Monday - Saturday 19:30-7:30

Sundays and Public Holidays 19:30-13:00



✿ Requests for patients from the Safety Management Department

The Safety Management Department consists of the Medical Safety Planning Room, Infection Control Room, Personal Information Room, and Pressure Ulcer Control Room. We work with all departments for our patients' comfortable and safe treatment.

Wristband for Pocket Chart Management System

We use the barcode on the wristband for the Pocket Chart to confirm the patient's ID when administering medicine, blood tests, etc.

This wristband has the barcode to be scanned to ensure appropriate and accurate tests and treatments.

We appreciate your cooperation on wearing the wristband.



We use Pocket Chart to confirm your full name to ensure your safety.

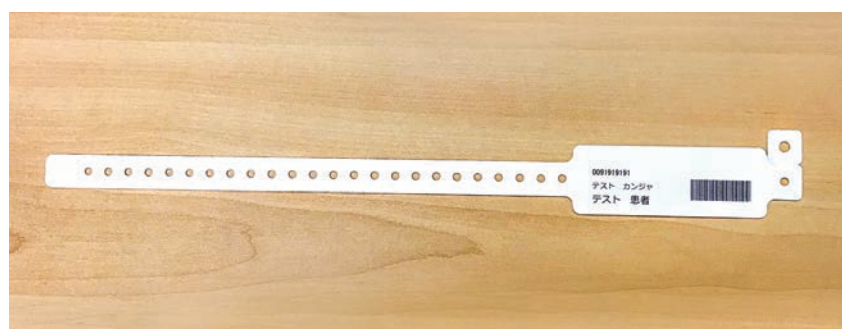
If our medical staff does not properly scan the barcode using Pocket Chart to confirm your full name for administering medication or blood test, etc., please notify the person in charge.



The photo shows scanning a barcode using Pocket Chart. We request your cooperation to wear the wristband.



"Pocket Chart"



"Wristband"

Checking Your Test Results

A test result may mistakenly not be notified to you.

We take every precaution to prevent such mistakes. However, we request all patients to inquire of their doctor regarding their test results. We appreciate your cooperation.

Stumbling and Falling Down



Before starting your hospitalization, please note that the hospital environment is different from your home environment.

During your hospitalization, in addition to the unfamiliar environment, your strength and motor functions are lower than usual due to illness or injury. You may experience unexpected stumbling or falling down which can cause injury.

We all wish for your safe stay at the hospital and your full attention to your treatment for a faster recovery. We pay the utmost attention to your safety to prevent any incident causing injuries. However, to prevent incidents causing injuries, we need your and your family members' cooperation.

- If you need assistance for walking, please don't hesitate to ask us.

- **Bring comfortable shoes with rubber soles and normal heels. Avoid new shoes. Avoid backless slippers and sandals. We recommend sensible footwear to avoid stumbling and falling. Shoes are available at the shop on the 1st floor.**



Handling Personal Information

- We display the names of patients on the doors of patient's rooms, medicine bags, syringes, intravenous and containers used for testing, for the correct handling of medical operations.
- For security, some wards are equipped with monitoring cameras.
- We won't connect phone calls to patients except for emergency calls. Please refrain from any enquiries on the illness or symptoms of patients over the phone. Thank you for your cooperation.
- We post the patients' names on the doors of the patient's rooms. Please let us know if you have any inconvenience.

Prevention of Pressure Ulcers (Bedsore)

Pressure ulcers (bedsores) can often worsen a patients' health condition and disturb appropriate treatment.

For patients who cannot move by themselves, our pressure ulcer handling team help the patients to prevent bedsores.

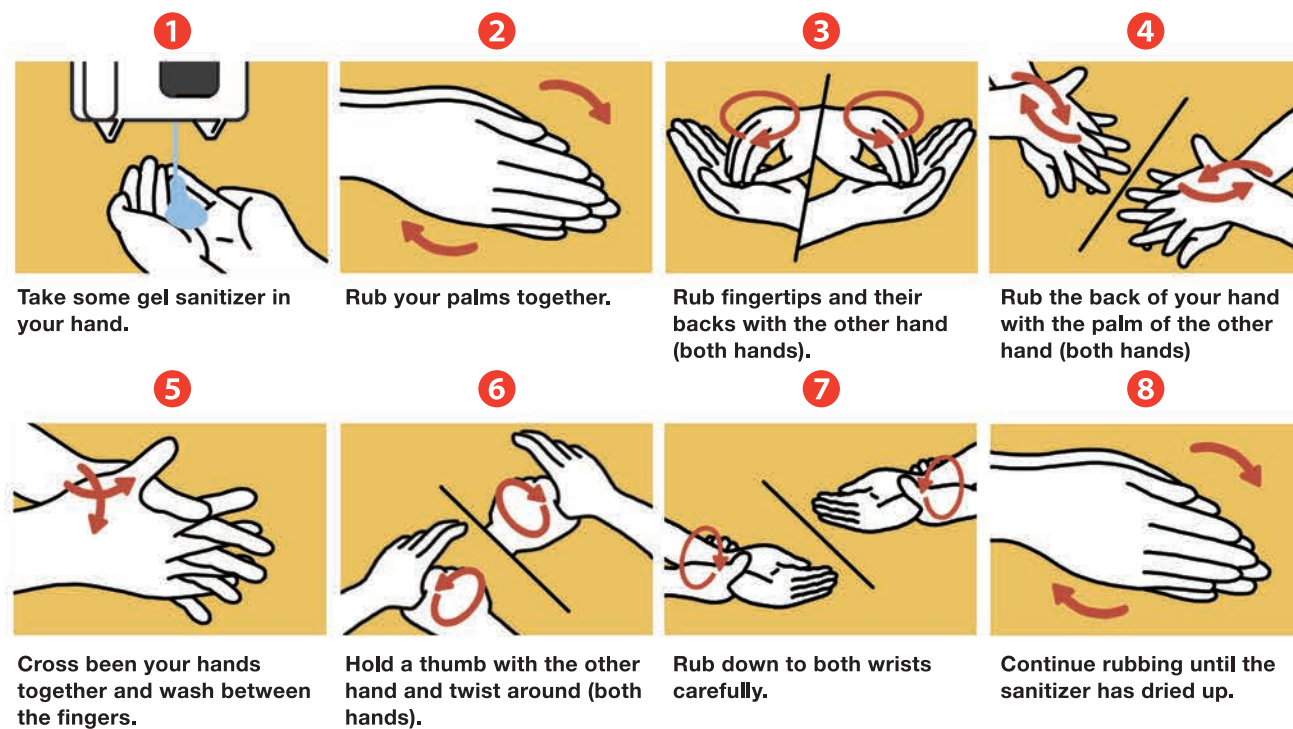
Prevention of Infections

Please wash your hands and cover your mouth when coughing to prevent infections.

Use of Hand Sanitizer (Fig. 1)

For all patients and visitors, please wash your hands before a meal, after using the toilet, and when entering in or leaving from a patients' room.

Fig. 1: Use of fast-drying alcohol hand sanitizer



About Cough Etiquette (Fig.2)

Cover your nose and mouth with a tissue when coughing or sneezing. Please dispose of any used tissue in a bin. Then please wash your hands. If you need to cough or sneeze, please wear a mask.

Fig. 2: Cough Etiquettes



TV, Refrigerator and other Electric Appliances

- 1 Please use the provided TV and refrigerator in the room.
- 2 Please use your own earphones or buy a set from the hospital shop for watching TV.
- 3 Fees are charged for use of the provided TV and refrigerator.

TV ¥50/hour (Charged every hour)

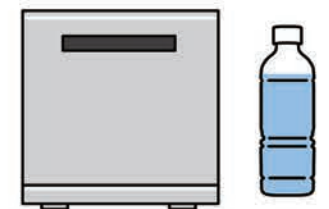
Refrigerator ¥200/24 hour (Charged every 24 hours)



- No refund is applied. Thank you for your understanding.
- Please purchase a TV card.
A TV card vending machine is located in the elevator lobby on each floor.(¥1000 = 1000 points)
- A TV and a refrigerator which work with a prepaid card are provided in the room. Keeping your card safe is your responsibility.
- Instructions for usage are on the TV and fridge.
- If you would like to refund the card, the TV card fee adjustment machine is by the Disaster Prevention Center on the 1st floor.
* Refund is possible only when there is over 50 points left on the card.

Precautions on Use of the Refrigerator

- To Prevent Food Poisoning
 1. Keep only food and drink in the refrigerator.
 2. Do not overstock the refrigerator.
 - ① Do not put hospital food, uncooked food, leftover food/ drink in the refrigerator.
 - ② Make sure the power is always on.
 3. Keep the refrigerator clean.
(We inspect it as needed. Thank you for your understanding.)



Using Electric Appliances

Please read precautions for usage beforehand.

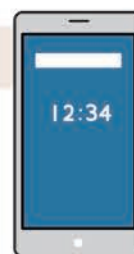
- As for use of a PC, radio or electric blanket, please consult a nurse.



✿ Please observe rules and manners.

Use of Mobile Phones

Use of a mobile phones may affect medical devices. Please use your mobile phone only at the mobile phone Area" or in a private patient room with permission.



Available Hours 6:00-21:30

- * To use your mobile phone in a private patient room, please obtain permission from your doctor.
- While talking on the phone or with a visitor, please be considerate of other patients.

Smoking

This hospital is Non-smoking on all premises.

- Smoking is a factor that causes many diseases including lung cancer.
- Because the hospital has the mission to restore and maintain people's health, all premises of the hospital are non-smoking.
We thank you for your understanding and cooperation.
- *If we find you smoking in the hospital, you will be forced to leave the hospital.
- E-cigarettes are also banned, due to them causing health hazards not only to smokers but also from secondhand emissions.



Other Acts of Disturbance

- Please follow instructions from your doctors and nurses during the hospitalization.
- If you are unable to follow the instructions, or comply with the hospital rules, such as restrictions on gambling, going out or staying outside without permission, causing annoyance to other patients or staff, we may request you to leave the hospital.
- During hospitalization, please be careful not to annoy your neighboring patients.
- Please use earphones to watch TV not to disturb other patients.
- A patient who smokes, drinks alcoholic drink, acts violently or sexually harasses needs to leave the hospital.
- If you are in trouble due to an annoyance or violation of a rule by another patient, please do not hesitate to inform the hospital staff.

About Valuables

- **Please do not bring valuables such as expensive watches, rings, or large amounts of cash into the hospital unless necessary.**
In principle, each patient is responsible to protect their personal items.
Please note that the hospital is not responsible for loss or theft.
- Please pick up the keys for lockers and bedside tables at your respective wards.

✿ Hospitalization Fee

About hospitalization Billing

In the case of discharged patients

Payment of hospitalization expenses is **settled at a later date** so that our patients can return home smoothly on the day of discharge.

The invoice is sent to the specified address within 7 business days after discharge. However, if you visit the hospital as an outpatient before receiving the hospitalization bill, the hospitalization bill may be combined with your outpatient bill. Thank you for your understanding.

Billing for Inpatients

For inpatients whose hospital stay continues into the next month, we will close the billing period at the end of each month and hand you the bill in your room after the 10th of the following month.

- If you had treatment in the Dental Oral Surgery, the department will issue a bill separately from the department where you are hospitalized.
(Excluding inpatients hospitalized in the Dental Oral Surgery)
- Please pay within a week after receiving the bill.
- Only cash payment is accepted at the hospital.
- Please make a payment within the hours specified below at the Automatic Payment Machine on the 2nd floor or through bank transfer (Please pay the bank commission fee.)(Depending on the bill content, you may need to go to Window No.2.)
*The bill contains the details. Please check notifications in the statement.

Weekdays 9:00-17:00

Saturdays 9:00-15:00

- If you have a preference regarding payment, go to Window No.2 next to the Payment Window on the 2nd floor and adjust the payment date or terms. Consultation Hours

Weekdays 9:00-17:00

Saturdays 9:00-15:00

- A quotation of your hospitalization is provided if requested. You can make the request at your ward.
- Regarding the contents of your bill, ask the Medical Affairs Division (personnel in charge of calculating hospitalization).
- For consultations on public subsidies for medical treatment or public medical assistance programs, please visit the Public Subsidy Consultation Window near reception.
- Regardless of what time your hospitalization begins and ends, the hospitalization fee and private room fee are respectively charged for whole days according to the National Fee Schedule.
- An adjustment may be made to your paid medical bill according to the National Fee Schedule.
Thank you for your understanding.



✿ Consulting with Another Hospital

If you wish to consult at another hospital while staying at our hospital, please make sure you let your doctor or nurse know.

✿ Special Room (Private Room)

Name of Room	The Difference in Room Fees	Applicable Wards	Main Provisions
Special Room (V)	¥77,000	Ward 110 (1 Room)	Bathroom, Toilet, TV, Shelves Chair, Table, Sofa, Sink Phone, Refrigerator, Kitchen Sink, Locker IH Cooker, Vacuum Cleaner, Dishes Microwave Oven, DVD players, etc.
Special Room (B)	¥22,000	Ward 65・75・85・95 105・110・115 (23 rooms in total)	Bathroom, Toilet, TV, Shelves Chair, Table, Sofa, Washbasin Telephone, Refrigerator, Kitchen Sink, Locker, etc.
Special Room (C)	¥16,500	Ward 110 (3 rooms in total)	Toilet, TV, Chair, Washbasin Telephone, Refrigerator, Locker, etc.
Special Room (C)	¥16,500	Ward 47(1 room)	Bathroom, Toilet, TV, Chair Table, Sofa, Washstand, Telephone Refrigerators, Lockers, etc.
Special Room (C)	¥14,300	Ward 47(5 Rooms)	Toilet, TV, Chair, Washbasin Table, Sofa, Refrigerator Locker, etc.
Private room	¥11,000	Common features among wards (80 rooms in total)	Locker, chair, refrigerator, TV, etc.

* Regardless of what time your hospitalization begins and ends, the room fee is charged for those days respectively as whole days.
(Example: If you are hospitalized for 1 night and parts of 2 days, the room charge will be for 2 days)

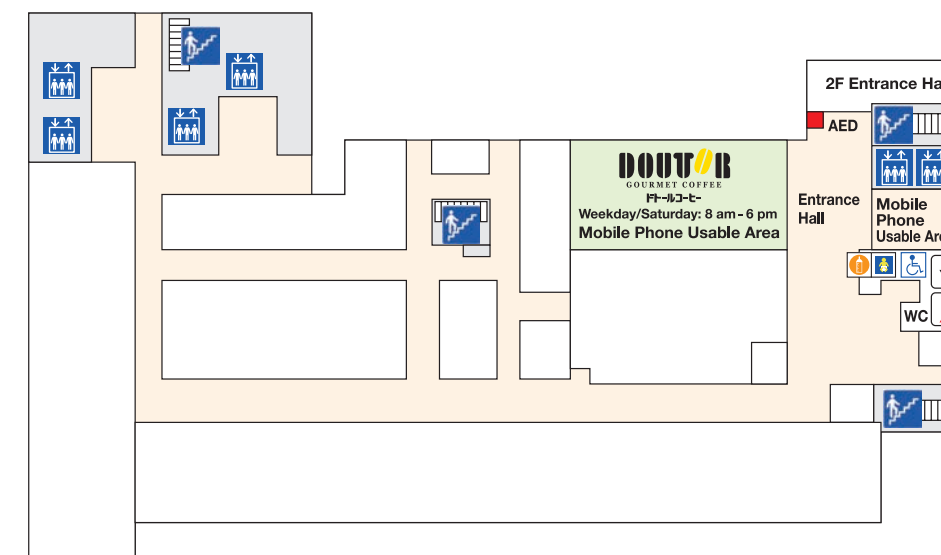
* The number of our rooms is limited. We apologize if we cannot accommodate your request.

* Room charges may change at times.

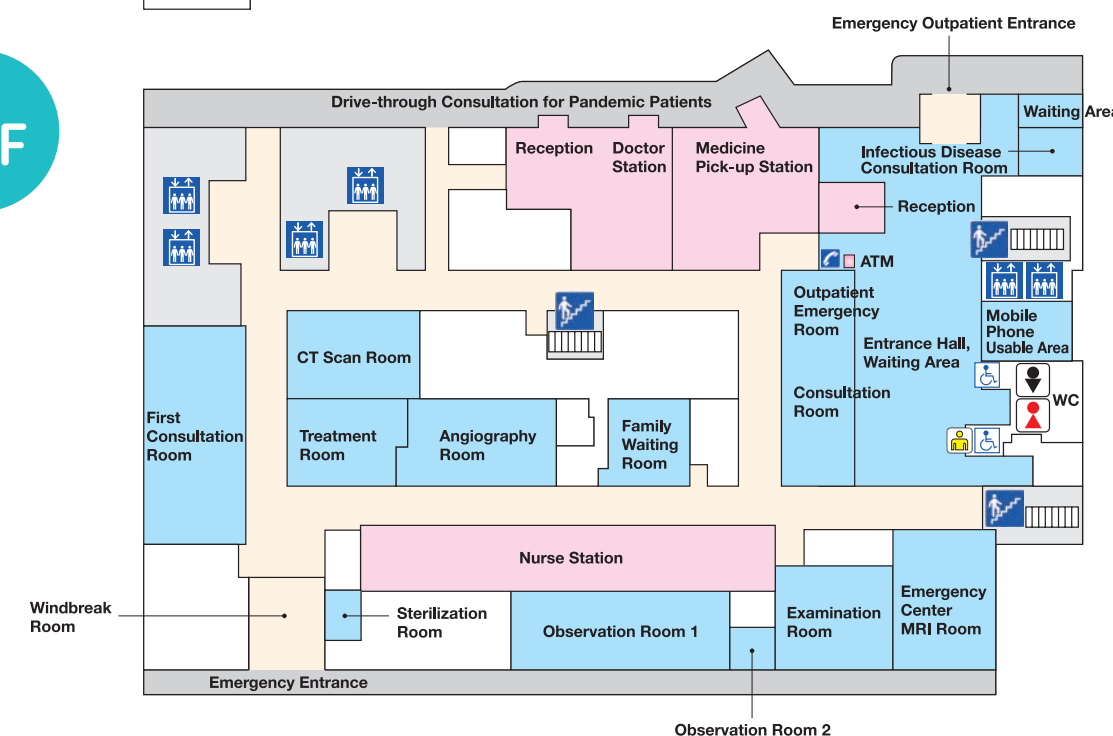
* Each room may have different facilities. Thank you for your understanding.

✿ The Disaster Emergency Management Center Floor Guide

2F



1F

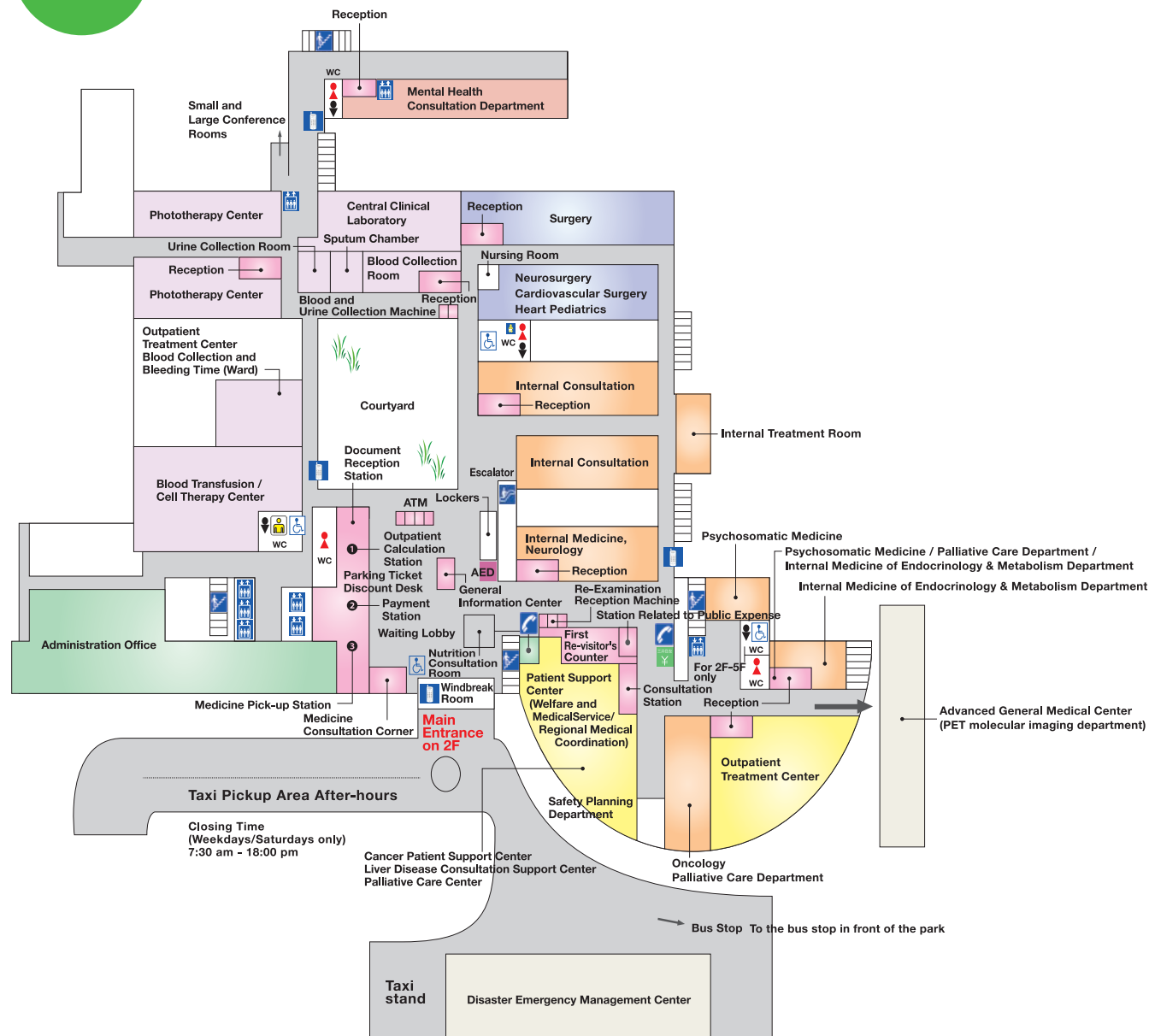


- Elevator
- Toilet
- Payphone
- Diaper Change Table
- Escalator
- Toilet (Wheelchair Compatible)
- Mobile Phone Usable Area
- Nursing Room
- Emergency Stairs
- Toilet (Ostomate Compatible)
- Restaurant
- Stairs

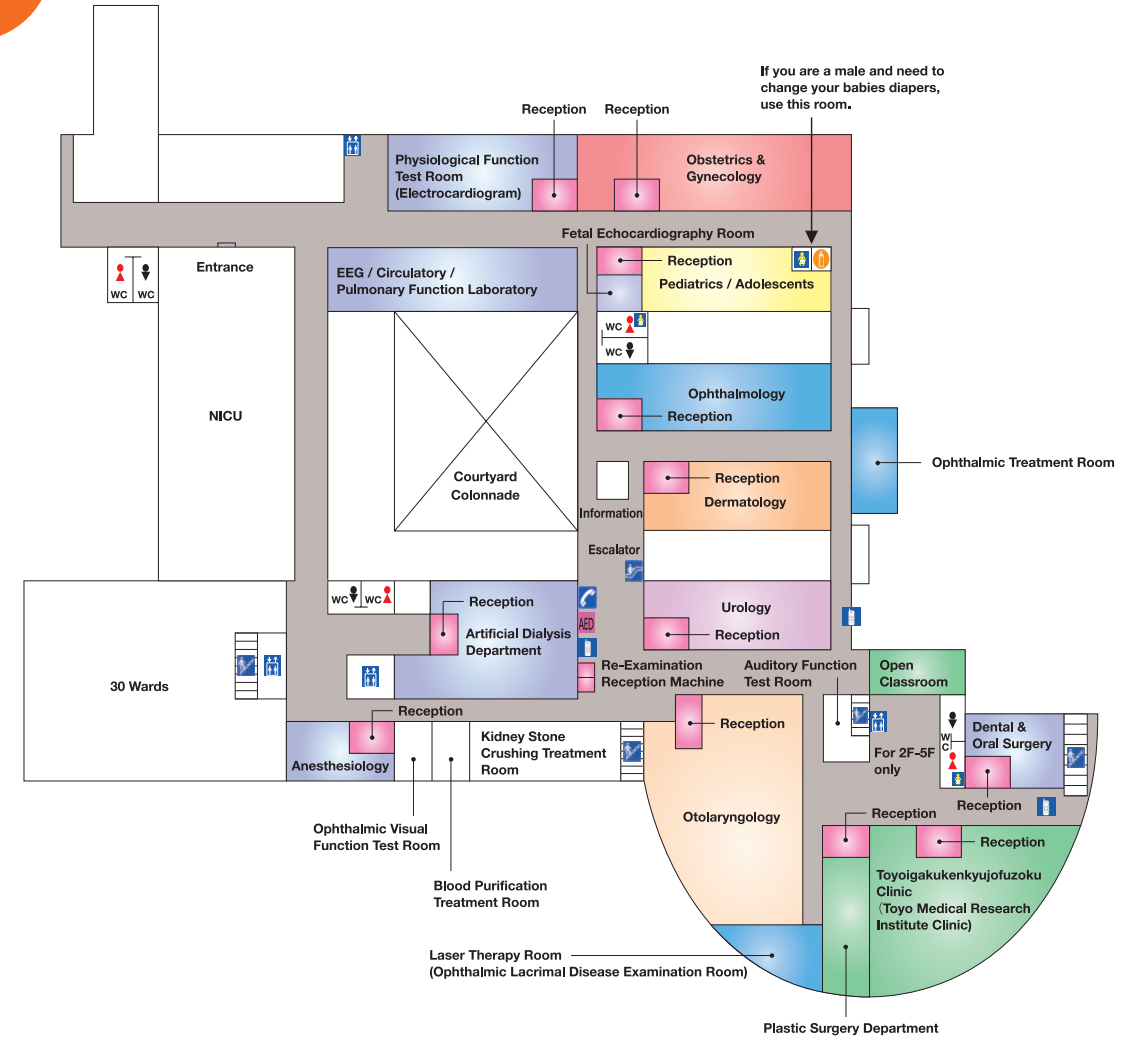
Information for Each Floor

The main entrance is on the 2F

2F



3F



- | | | | |
|------------------|--------------------------------|--------------------------|---------------------|
| Elevator | Toilet | Payphone | Diaper Change Table |
| Escalator | Toilet (Wheelchair Compatible) | Mobile Phone Usable Area | Nursing Room |
| Emergency Stairs | Toilet (Ostomate Compatible) | Restaurant | Stairs |

* Nursing rooms are located in the Surgery (2F) and Pediatrics (3F)
 * The hospital shop is located outside the night entrance in front of the Disaster Prevention Center.

Information for Each Floor

Information for Each Floor

Phone	Each Floor	Elevator hall, 1st, 2nd, 3rd floor outpatient lobby
Shop	1F	Convenience store, FamilyMart <ul style="list-style-type: none"> Food, books, household goods, cards, stamps newspaper, phone cards, copy, FAX Hours: 6 am - 11 pm Medical, miscellaneous supplies (closed on Sundays, holidays, New Year holiday season, and the hospital founding anniversary day) Weekdays / 9: 00-17: 00 Saturdays / 9: 00-13: 00 Cosmetics Corner (closed on Sundays, holidays, New Year holiday season, and the hospital founding anniversary day) Weekdays / Saturdays: 9 am - 6 pm
	7F	Elevator Hall
	1F	In front of the outpatient cafeteria, next to the escalator
	2F	Corridor in front of the blood collection room
Vending machine	3F	Next to the reexamination reception machine
	4F	Elevator Hall
	1F	Exit Hospitalization Center and turn right
Cash Corner	1F	Risona Bank Next to escalator
	2F	Sumitomo Mitsui Bank Behind Reception Weekdays: 9 am - 6 pm, Saturdays: 9 am - 5 pm
Change Machine	1F	In front of the Hospitalization Center Weekdays: 9 am - 5 pm, Saturdays: 9 am - 3 pm
TV Card Fee Adjustment Machine	1F	In front of Disaster Prevention Center (with ¥50 fee)
Beauty Salon	1F	Reservation required. Please ask a nurse. Weekdays / Saturdays: 9 am - 5:30 pm
TV Car / Earphone Vending Machine	3F,5F-11F	Elevator Hall In front of Wards 47 & 57
Coin Laundry Dryer	Each Ward	(100 yen)
Parking Lot		There is no dedicated parking space for inpatients.
Restaurant	1F	Weekdays/Saturdays: 8 am - 6 pm (Last order 5:30 pm) Sundays/Holidays: 12 pm - 4 pm (Last orders 3:30 pm) * Inpatients need to have permission, which you can request at the nurse station.
Lost and Found	1F	Weekdays / Saturdays: 9 am - 5 pm On Sundays, holidays or during weekdays after-hours, contact the Disaster Prevention Center.

Inpatient Pledge

To: Director of Kindai University Hospital

As I begin my hospitalization, I pledge to adhere to these matters.
If I violate any of these matters and am asked to leave the hospital, I will not protest.

Pledges

- (1) I will adhere to the notes and rules in the "Inpatient Guide", etc. and will not disturb other patients or the hospital staff.
- (2) After receiving the bill for a hospital fee and other fees, I will pay the bill within a week without delay.
- (3) I will accept the treatment according to the inpatient treatment plan.
- (4) After technical treatment and my condition is stable, if I am directed to move to a local hospital / clinic for followup treatment or to return home, I will obey.

Date / /

Patient name	Name stamp	<input type="radio"/> Male / <input type="radio"/> Female	Patient ID #
Address (〒 -)		Phone	
Contact info (〒 -)		Phone	
Employer name		Phone	
Employer address		Phone	

Hospitalization Guarantee

To: Director of Kindai University Hospital

I accept to be a guardian of the patient listed above.
I acknowledge the pledges 1, 2, 3, and 4, and will help the patient strictly comply with them.
Regarding the payment of obligations such as a hospital fee and other fees to this hospital, the joint guarantors below undertake the guarantee obligation up to ¥500,000 jointly and severally with the said patient, his/her legal advocate and such.

Joint Guarantor 1

Name	Name stamp	Male / Female	Relationship to the Patient
Address (〒 -)		Phone	
Employer name		Phone	
Employer address		Phone	

Joint Guarantor 2

Name	Name stamp	Male / Female	Relationship to the Patient
Address (〒 -)		Phone	
Employer name		Phone	
Employer address		Phone	

(Note 1) One of the two joint guarantors can be someone who shares the same address with the patient.

(Note 2) Joint guarantors 1 and 2 are expected to have different addresses.

Please read the Other Side

Inpatient Entry Certificate

Inpatient Name _____

Date / /

License Plate

1. This certificate is valid for single use only on the first day of hospitalization.
2. As you enter the hospital premises, fill out the certificate, show it to the guard, and display it on your windshield while parking.
3. After dropping off the patient, please quickly move to the Public Parking area.
4. If you lost this permit, a replacement will not be issued.

* You may not be able to enter the premises due to heavy traffic.

Discharged Patient Entry Certificate

Inpatient Name _____

Date / /

License Plate

1. This certificate is valid for single use only on the day of discharge.
2. As you enter the hospital premises, fill out the certificate, show it to the guard, and display it on your windshield while parking.
3. When picking up a discharged patient, please first park at the Public Parking area.
4. If you lost this permit, a replacement will not be issued.

* You may not be able to enter the premises due to heavy traffic.

Inpatient Entry Certificate

Date / /

Patient Name _____

* The certificate becomes valid only after it's filled out.

Discharged Patient Entry Certificate

Date / /

Patient Name _____

* The certificate becomes valid only after it's filled out.

Delayed Payment at Time of Discharge

Payment of medical expenses will be settled at a later date so that our patients can return home smoothly on the day of discharge.

(To inpatients whose stay extends into the next month, we close the billing period at the end of each month and issue a bill around the 10th.)

To assist this process, please enter your billing address.

(There are statements such as a certificate of discharge that we will mail later. Even if you don't owe payment, please enter your address.)

We send a bill within 7 business days after your discharge to your registered address. If you visit the hospital as an outpatient before receiving the hospitalization bill, the bill at the Auto Payment Machine will include both your outpatient and hospitalization charges. Thank you for your understanding.

Billing Address (circle what applies)

(Patient's address , joint surety , addresses of 1 & 2, other *)

*If other, please explain below:

Name	Relationship to the patient
_____	_____
(〒 -)	
Address	

Phone	Mobile Phone
_____	_____

* If you prefer to pay at the window rather than at the machine, take your bill to the Payment Window No.2.

Consultation Window for Payment

Our hospital set up a window to address various concerns of our patients.

We desire our patients to focus on their treatment at the hospital without any disturbance.

Our consultation provision on payment helps not only patients, but also the hospital to achieve their medical goals for the patients at the hospital.

Our staff at the Payment Window No.2 provide consultation.

(For the location, refer to the Floor Map on p18.)

We keep strict confidentiality.

If you received a new medical statement, such as a Certificate of Eligibility of Ceiling-Amount Application, after hospitalization procedures, please present it immediately at your ward.

Please return this document to a clerk in your ward.

